



## **NCTRC PROTOCOLS FOR GUEST SPEAKERS ON THE NATIONAL WEBINAR SERIES:**

All webinars are recorded and are the property of the NCTRC. Guest speakers have agreed to abide by the following protocols:

1. The required NCTRC template for powerpoints is used.
2. The speaker's organization name/log only appears on the first slide
3. The title slide will include the following disclaimer: Disclaimer: The views and opinions expressed in the presentation are those of the author and do not necessarily represent the NCTRC or any telehealth resource center.
4. A conflict of interest disclosure on the second slide.
5. Third slide includes the agenda for the presentation.
6. The fourth slide includes the learning objectives for the presentation.
7. The last slide of the speaker's presentation may include the speaker's contact information.
8. The presenter will use a standardize paragraph about the NCTRC that must be used in presenter's promotional materials for the webinars they are doing for the NCTRC.

*Violation of any of these agreements will result in the recording of the webinar not being made available.*

